

Mitchell Nixon	Dhillon School of Business Rep.		October/2022	Hours Contributed	
CONSIDER REPORTING ON THE FOLLOWING					
Goal Type:	Goals I'm pursuing	Meetings I've prepare for & debrief	d Tactics on sharing SU event Information	Upcoming programs & services	
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather	
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges I've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan	

## **LOOKING BACK**

NOTE: Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

Hours Breakdown (Meetings, events and activities that I've attended in my role, with a breakdown of hours)	<ul> <li>3-hour Gen meeting.</li> <li>3-hour meeting with DBSA General Meeting.</li> <li>1 hour per week for Portfolio meeting total of 4 hours.</li> <li>Strategic planning committee 2 hours in October</li> <li>DSB Council meeting 2 hours.</li> <li>3 hours tabling</li> </ul>
Highlights and Reflection on monthly activity (Information of note, what went well, what did not)	October was a good month, got a fair amount done although academically, things were picking up for sure compared to September. Put in many club work hours Sitting on committees, I believe my contributions to both of these activites added value for the students at the University of Lethbridge.
<b>Projects in Progress</b> (Projects that I am currently working on, who I am working with, what resources do I require?)	Currently Working on the comprehensive updated actuals revenue and expenses record for the clubs Helped the Students who won the IMCC case competition prepare for it and they ended up winning.
<b>Completed Projects</b> (Projects that I have completed, what went well, what did not, and why)	Council Report. Put heavy work into financial management for the DBSA, which certainly adds value to the Dhillion degrees and ensure that they are also well appointed with the ULSU's value as well. I sent many students to pick up the day planners, which help heavily with the recondition of the ULSU on campus!
<b>Challenges I've Encountered:</b> (eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.).	Not too many struggles besides academic overload along with everything else this semester

## Goals I've Accomplished this

Month: (kept up with regular duties &/or accomplished additional goals)

## Club Management Properly balanced academics and professional efforts! (YEAH!)

MOVING FORWARD			
<b>Current or Upcoming Tasks:</b> (upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).	Ensure I can obtain more people as needed for the DBSA Help with the Strategic planning committee on reviewing and adding further value to the ULSU's Strategic plan		
Goals for Next Month: (What I would like to accomplish next month as a ULSU representative)	Continue the current tasks I am working on and optimize the student experience by bringing more people to the awareness of the ULSU through		
Important Dates/Deadlines: (important deadlines related to my goals or position).	Nothing to Report.		